



Southborough Heritage Day

Booth Vendor Application

Monday, October 14, 2019

Business Name: _____

Address: _____

Contact Person: _____

Cell Phone: _____

Email: _____

Items offered for sale/sample: _____

CHECKS PAYABLE TO: SOUTHBOROUGH RECREATION:

\$75/ For profit (Businesses)

\$35/ Non-profit organizations

Number of Spaces Requested: _____

Your designated location will be determined when this application is received and processed. We will



EVENT LOCATION: Heritage Day is held on St. Mark's Field, 25 Main Street, Southborough, MA.

TIMES & DETAILS: Set up is open the morning of Monday, October 14th, starting at 7:30 am. Only space is provided, please bring your own tent, tables and chairs. **ALL BOOTHS MUST BE WEIGHTED DOWN WITH PROPER WEIGHTS.** All booth spaces are approximately 10 x 10. Vendors open at 9:30 am and break down begins at 3:00pm. This event is held **RAIN or SHINE** and there are no refunds.

POWER: Electricity is not provided but you may bring your own generator.

Will you be providing your own generator? _____ If yes, how many? _____

FOOD VENDORS: All booth vendors providing food must notify the Southborough Board of Health at 508-481-3013 by **October 4.**

PARADE: Will you be participating in the parade? Yes ____ No ____

PAYMENT: Please make checks payable to **Southborough Recreation** and mail to:

Southborough Recreation, Attn: Heritage Day Event, 21 Highland Street, Southborough, MA 01772

Return this form no later than September 27, 2019.

For more information, please contact Denise Mayer dmayer@southboroughma.com
or call the Recreation Office at 508-229-4452.